

# Admissions Policies

## Notification of Admission

Notification of acceptance is given in writing, usually within one week of completion of the application process.

Students who are admitted through the Admissions Appeal process may receive conditions of enrollment with the acceptance letter. Restrictions for conditionally admitted students continue through the first semester of enrollment. At the completion of the first full semester, the student's academic progress will be evaluated.

Students may be admitted based on partial high school (6th or 7th semester) or college transcripts and exam score reports. However, students must provide FINAL OFFICIAL copies of all academic documentation prior to enrollment:

- High School Transcript - Must include official seal or signature and be sent to McPherson College directly from your school. Transcript should include graduation date and cumulative GPA.
- College/University Transcript - Must include official seal or signature, include grades for final semester of attendance and be sent directly from the college/ university to McPherson College.
- ACT/SAT Score Reports - Must be sent directly from ACT or the College Board to McPherson College OR have the official ACT/SAT score reported on the official high school transcript.

Students will receive regular reminders from the Office of Admissions identifying information needed to complete the admissions and financial aid record.

## Provisional Acceptance

There is often a cost associated with requesting an official transcript from a college or university. In an attempt to avoid paying the fee several times by requesting official transcripts in the middle of the semester and after the completion of the semester, there is an option to offer Provisional Acceptance to a transfer student without official transcripts. Provisional Acceptance allows the student to continue through the admissions process. Students with provisional acceptance can deposit and secure their housing and enrollment as well as receive their financial aid package. Provisional Acceptance must be resolved by August 1st for the fall semester applicant and January 15th for the spring semester applicant. Students that remain at Provisional Acceptance will be taken out of the next term course(s)/or not allowed to enroll in the subsequent term if final official transcripts are not received before the 20th day of classes.

Here are the guidelines for provisionally accepting transfer students:

- Unofficial transcripts must include the institution name, student name, and all courses (pass/fails/withdrawals) included.
- Unofficial transcripts must have grades for the last completed semester included on the transcript.
- We must have transcripts (unofficial or official) from all schools the student has attended.
- Provisional Acceptance will be approved by the Vice President for Enrollment.
- Official transcripts must be received by August 1 for those entering in the fall and by January 15 for those entering in the spring.

## Conditional Admittance

Individuals who do not meet the admissions criteria may be considered for conditional acceptance to McPherson College. The Vice President for Enrollment and the Vice President for Academic Affairs will together evaluate the student's academic history to determine if the student is accepted "conditionally" or denied acceptance. The "conditional" acceptance may include but not limited to the following conditions:

1. Meet with the Vice President for Academic Affairs prior to the start of the semester.
2. Enroll in no more than 12-13 total semester hours during the first semester.
3. Enroll in College Reading/Study Skills - ID109 - 2 hours.
4. Enroll in College Rhetoric - EN110 - 3 hours.
5. Enroll in College Learning Skills - ID100 - 1 hour
6. Meet regularly with your academic advisor as directed by him/her.
7. Make satisfactory academic progress.
8. Complete every course for which you are enrolled earning a grade of "C" or better.
9. Regular class attendance is required.
10. Any unexcused absences may result in academic suspension.
11. Meet with the Director of the Center for Academic Development for an assessment of your academic plans and goals and arranging for any services that may be necessary to assist you in being successful..

Admissions representatives are available to answer questions related to this process. All appeals must be submitted to the Office of Admissions where they will be forwarded to the Enrollment Committee for consideration. Students will be notified in writing of the committee's decision.