

# Admissions Process

McPherson College is an ideal place for students to develop as whole persons, to learn, to explore and to grow. Offering a challenging liberal arts foundation, relevant career-oriented majors and broad opportunities for internships in real-life settings, McPherson College provides a nurturing environment in which tomorrow's leaders can discover their life's work and their place in the world. Students who invest in the McPherson College experience will discover success measured in terms of classroom achievement, personal relationships, career opportunities and the enrichment of their entire lives.

Individuals wishing to be considered for admission must submit the following:

- A completed Application for Admission
- An application fee of \$25 (or apply online for free)
- Official copies of all academic transcripts (high school AND college, if applicable)
- Official copy of standardized test scores – Acceptable standardized testing programs are the American College Testing Program (ACT), the Scholastic Aptitude Test (SAT) or the Test of English as a Foreign Language (TOEFL)

McPherson College welcomes all students, regardless of sex, color, creed, disability, sexual orientation or national origin, with equal opportunity for admission. Specific admissions procedures and criteria follows.

## First-time Freshman Applicants

After the completion of the junior year (6th semester) of high school, an official application form should be completed and sent to the Office of Admissions (apply online for free). Applicants must ask their high school guidance counselor to forward a copy of their secondary school record directly to McPherson College. Students' credentials are reviewed as soon as a completed application is received.

Criteria for admission include a state-certified high school transcript or the completion of the GED, corresponding standardized test scores, and appropriate personal qualifications. Recommendations from high school guidance personnel, teachers and pastors may be examined concerning character traits and personal qualifications. We welcome applications from home school applicants. Students with the following admission criteria are more likely to succeed at McPherson College:

- A minimum cumulative high school GPA of 2.0 (3.0 preferred) and
- A minimum ACT composite score of 18 (20 ACT preferred) or
- A minimum SAT score of 860 (combining critical reading and math)

## Transfer Applicants

Criteria for admission include

- An official copy of transcript(s) from all colleges or universities attended demonstrating satisfactory completion of 12 hours of college-level coursework.
- A minimum cumulative college GPA of 2.0

Only academic work from accredited institutions will be accepted at McPherson College. Credit accepted for transfer to McPherson College shall count as hours earned. Hours attempted and grade points achieved will not be transferred. Only courses in which a grade of C or better has been earned will be transferred as credit toward graduation. Consequently, a student's grade point average will be dependent upon courses attempted at McPherson College.

Courses taken at another institution to replace a letter grade in a McPherson College course will not be accepted. McPherson College courses taken as a replacement course will be listed on the student's transcript along with the initial and replacement course grades. Both course grades count toward a student's cumulative GPA.

Applicants with fewer than 12 hours of credit may be required to take the ACT or SAT examination for diagnostic purposes.

Students who transfer to McPherson College during the 2015-16 academic year will be expected to complete the general education requirements as outlined in this catalog. Transfer students holding an associate of arts or associate of science degree may be admitted with all earned credits transferring, and with general education foundation and distribution requirements met provided the student is not working toward teacher licensure. Please refer to the General Education Requirements section.

Transfer students who have earned 64 credit hours may not transfer further two-year college credit. The last 60 hours of the bachelor's degree must be taken at a four-year institution. Credit may be given for the service-training program conducted by the various branches of the Armed Services as recommended by the American Council on Education in "A Guide to the Evaluation of Educational Experiences in the Armed Forces."

## Returning Applicants

Students who have previously attended McPherson College and who have interrupted their McPherson College program for longer than the period of one summer recess must make application for readmission by submitting:

- A completed Reapplication for Admissions

- Copies of academic transcripts from McPherson College and any colleges/universities the student has attended (students must possess a minimum cumulative GPA of 2.0)

## International Applicants

All non-United States citizens who are not permanent residents and who wish to study at McPherson College must complete the International Student Application.

Required Materials for Admission to McPherson College:

- Submission of an Admissions Application
- Official copies of your academic records from all institutions attended. Submit official copies of your records beginning with the first year of elementary school (if possible). For academic work at the secondary level or above, records must include certified copies of supporting documents with English translations and records of activities other than academics since finishing school. All records must include date of entry, termination and the name of certificate/diploma received.

If your academic records can't be translated to English please submit them to one of the credential evaluation services.

### **Credential Evaluation Consultants For Review of International Transcripts**

#### **American Association of Collegiate Registrars and Admission Officers International Education Services**

One Dupont Circle NW, Suite 520  
 Washington DC 20036-113  
 Telephone: 202.296.3359  
 Fax: 202.822.3910  
 Email: ies@aacrao.org  
 www.aacrao.org

#### **Educational Credential Evaluators, INC**

PO Box 514070  
 Milwaukee, WI 53203-3470  
 Telephone: 414.289.3400  
 Fax: 414.289.3411  
 Email: eval@ece.org  
 www.ece.org

#### **Educational Perspectives**

PO Box 618056  
 Chicago, IL 60661-8056  
 Telephone: 312.421.9300  
 Fax: 312.421.9353  
 Email: info@edperspective.org  
 www.edperspective.org

#### **Josef Silny & Associates, INC**

7101 SW 102<sup>nd</sup> Ave  
 Miami, FL 33173  
 Telephone: 3005.273.1616  
 Fax: 305.273.1338  
 Email: info@jsilny.com  
 www.jsilny.com

This is done at applicant's expense.

- **Official TOEFL or SAT I score** – A TOEFL or SAT I scores is required of all students whose native language is not English.
  - English proficiency report is to be verified by the results from the Test of English as a Foreign Language (TOEFL). Required TOEFL score for McPherson College is **213 (computer) or 550 (paper-based)**.
  - The SAT can be substituted for the TOEFL with a required score of **860** composite (Reading and Math only). McPherson College SAT code is **#6404**.
  - **Two (2) Letters of Recommendation** (in English)
  - **Affidavit of Sponsor**

### **Once a student is ACCEPTED**

- A letter of Acceptance will be mailed to you
- Please submit your \$150 Enrollment/Housing Deposit

## **I-20 - will be sent ONLY after your \$150 Enrollment/Housing Deposit is received**

The I-20 is mailed to you at your home address. You will use this to obtain an F-1 Visa which will allow you to enter the US to attend McPherson College.

Please work with the Admissions Office to arrange pick-up from the Wichita, KS (ICT) Airport.

## **Automotive Restoration Applicants**

Individuals interested in studying automotive restoration technology must be admitted separately to the program after being admitted to the college. Enrollment in the automotive restoration technology program is limited. To be admitted into the program, an applicant must:

- **Apply to McPherson College.**
- **Prepare and Upload the Following Materials to Slideroom:**

- 1) A brief statement of interest (between 100 – 500 words) describing the applicant’s motivation for seeking a bachelor’s degree in automotive restoration technology at McPherson College;
- 2) A résumé outlining applicant’s education, activities, honors, employment, service and leadership experience where applicable;
- 3) Submit six to 25 images that represent applicant’s aptitude for restoring antique automobiles or motorcycles, where applicable. Personal experience in automotive restoration is beneficial, but examples of an applicant’s skills and/or craftsmanship in other areas are acceptable. Images that show a progression of work or that illustrate work in process are particularly meaningful to reviewers. All images should be accompanied by captions. The captions may be included in the images themselves, added to the end of applicant’s statement of interest, or uploaded as a separate file.

Submit the aforementioned materials to Slideroom using the following link: <https://mcphersoncollegeautorestitution.slideroom.com>. There is a \$10 fee that must be paid to Slideroom for the use of this service. Once accepted to the college, applicant’s materials will be reviewed in their entirety. A decision will be made within three to five business days. Applicants will be notified by email and a letter regarding the outcome of this review.

- Upon acceptance into the automotive restoration program, students must submit a \$250 deposit to reserve their place. The non-refundable deposit will be applied to her/his tuition.
- Early applications are encouraged because the number of students admitted to the program is limited.

## **Bachelor’s Degree Completion Applicants**

The requirements to enter this non-traditional program include an associate of arts or associate of science degree or sixty-four (64) college-level credit hours. It is preferred that students have an associate’s degree to ensure that the lower-level courses have been completed. As classes are discussion-oriented, preference may be given to students with three to five years of work experience or significant volunteer service experience. Individuals seeking to apply must submit:

- A completed Degree Completion Application for Admission AND
- A \$25 application fee
- Official copies of academic transcripts from all colleges/universities the student has attended (students must possess a minimum cumulative GPA of 2.0)

Only academic work from accredited institutions will be accepted at McPherson College. Credit accepted for transfer to McPherson College shall count as hours earned. Hours attempted and grade points achieved will not be transferred. Only courses in which a grade of C or better has been earned will be transferred as credit toward graduation. Consequently, a student’s grade point average will be dependent upon courses attempted at McPherson College.

Students who transfer to McPherson College during the 2015-2016 academic year will be expected to complete the general education requirements as outlined in this catalog. Transfer students holding an associate of arts or associate of science degree may be admitted with all earned credits transferring, and with general education distribution requirements met. Please refer to the General Education section in this catalog.

Transfer students who have achieved 80 semester hours of credit from a community or junior college may not transfer further two-year college credit.

Credit may be given for the service-training program conducted by the various branches of the Armed Services as recommended by the American Council on Education in “A Guide to the Evaluation of Educational Experiences in the Armed Forces.”

For more information about the degree completion program and its courses, visit: <http://www.mcpherson.edu/complete/>

## **Mid-year Undergraduate Entrance**

Most baccalaureate degree programs are available to students who wish to start their academic careers second semester. Consequently, each year a number of students enter the college at the beginning of the spring semester. The Admissions Office welcomes inquiries concerning mid-year entrance.

## **Master of Education Applicants**

Individuals wishing to be considered for admission to the graduate program at McPherson College should visit [www.mcpherson.edu/mastersed](http://www.mcpherson.edu/mastersed)

Specifically, applicants should complete the Graduate Courses Applicant Packet, which includes a:

- Official undergraduate transcripts
- Application and signature page
- Contact information for three professional references
- Letter of support from supervisor
- Writing sample

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## Admissions Policies

### Notification of Admission

Notification of acceptance is given in writing, usually within one week of completion of the application process.

Students who are admitted through the Admissions Appeal process may receive conditions of enrollment with the acceptance letter. Restrictions for conditionally admitted students continue through the first semester of enrollment. At the completion of the first full semester, the student's academic progress will be evaluated.

Students may be admitted based on partial high school (6th or 7th semester) or college transcripts and exam score reports. However, students must provide FINAL OFFICIAL copies of all academic documentation prior to enrollment:

- High School Transcript - Must include official seal or signature and be sent to McPherson College directly from your school. Transcript should include graduation date, class rank and cumulative GPA.
- College/University Transcript - Must include official seal or signature, include grades for final semester of attendance and be sent directly from the college/ university to McPherson College.
- ACT/SAT Score Reports - Must be sent directly from ACT or the College Board to McPherson College OR have the official ACT/SAT score reported on the official high school transcript.

Students will receive regular reminders from the Office of Admissions identifying information needed to complete the admissions and financial aid record.

### Conditional Admittance

Individuals who do not meet the admissions criteria may be considered for conditional acceptance to McPherson College. The Vice President for Enrollment and the Vice President for Academic Affairs will together evaluate the student's academic history to determine if the student is accepted "conditionally" or denied acceptance. The "conditional" acceptance may include but not limited to the following conditions:

1. Meet with the Vice President for Academic Affairs prior to the start of the semester.
2. Enroll in no more than 12-13 total semester hours during the first semester.
3. Enroll in College Reading/Study Skills - ID109 - 2 hours.
4. Enroll in College Rhetoric - EN110 - 3 hours.
5. Enroll in College Learning Skills - ID100 - 1 hour
6. Meet regularly with your academic advisor as directed by him/her.
7. Make satisfactory academic progress.
8. Complete every course for which you are enrolled earning a grade of "C" or better.
9. Regular class attendance is required.
10. Any unexcused absences may result in academic suspension.
11. Meet with the Director of the Center for Academic Development for an assessment of your academic plans and goals and arranging for any services that may be necessary to assist you in being successful..

Admissions representatives are available to answer questions related to this process. All appeals must be submitted to the Office of Admissions where they will be forwarded to the Enrollment Committee for consideration. Students will be notified in writing of the committee's decision.